

ST BOTOLPH'S CE PRIMARY SCHOOL

Afterschool Club Assistant to start as soon as possible

GRADE: G3.6

HOURS: 15 hours per week

St Botolph's is a successful, popular, dynamic school which opened in September 2002 under the PFI initiative. We have a positive, caring, supporting ethos and all work together as a team to develop our children.

We are seeking to appoint three After School Club Assistants to join our existing friendly and committed team. One position is permanent, and two are temporary six-month fixed term contracts. The ideal applicant will have experience of working with children from the ages of 4 to 11. A qualification in childcare would be desirable, although not essential. The role would involve supervising the children's play within a caring environment, organising craft activities and ensuring all equipment is available for the children to use. The successful applicant must be able to work within a small team, whilst also using their own initiative within a changing environment.

Working hours will be 2.45pm until 5.45pm Monday to Friday during term time (38 weeks). There is also a requirement to work on a rota until 6pm, a level of flexibility will be required.

For further information and to request an application pack please contact the school on 01529 302698 or email vacancies@stbotolphs.co.uk

Closing date: 11th November 2025

Interviews: 13th November 2025, 9.30am onwards

In accordance with Ofsted requirements, all applicants must supply two references and provide full employment history and evidence to verify their eligibility to work in the UK. It is important to note that we are required to contact all previous employers that involved you working with young people and/or vulnerable adults in order to ascertain the reason for your leaving that employment. All posts are subject to an enhanced disclosure and Barring Service check.

Our school is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. All posts will be subject to an enhanced DBS disclosure, medical and reference checks. All pre-employment checks undertaken in line with "Keeping Children Safe in Education."