Catering Assistant

Hours: 6 hours and 15 minutes per week (term time only). Working hours are 12pm – 1.15pm, Monday to Friday.

Salary Scale: G2.3

Contract type: Permanent

Closing Date for Applications: 11th November 2026

Interviews will be held: W/C 16th November 2026

St Botolph's Primary School - We have a positive, caring, supportive ethos and all work together as a team to develop our children.

We require a Catering Assistant to start as soon as possible. The successful candidate will work as part of a supportive kitchen team, assisting with food preparation, serving meals and maintaining high standards of cleanliness and food hygiene throughout the kitchen and dining areas.

If you are enthusiastic, hardworking and would enjoy being part of our school community, we would love to hear from you.

For further information and to request an application form please visit our school website or contact the school office on 01529 302698, or email vacancies@stbotolphs.co.uk

In accordance with Ofsted requirements, all applicants must supply two references and provide full employment history and evidence to verify their eligibility to work in the UK. It is important to note that we are required to contact all previous employers that involved you working with young people and/or vulnerable adults in order to ascertain the reason for your leaving that employment. All posts are subject to an enhanced disclosure and Barring Service check.

Our school is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. All posts will be subject to an enhanced DBS disclosure, medical and reference checks. All pre-employment checks undertaken in line with "Keeping Children Safe in Education."

Fluency Duty

In accordance with Part 7 of the Immigration Act 2016 (Fluency Duty), the ability to converse at ease with customers and provide advice in accurate spoken English is essential for the post.

The school advertising the vacancy will contact you directly regarding the outcome of your application and any interviews. When interviews are taking place schools will follow all Government and Public Health England Guidelines.

All shortlisted candidates will need to verify their eligibility to work in the UK at interview